To,

Covering Letter

The Editor

Journal of Endocrinology Research

**Sub:** Submission of Manuscript for publication

Dear Sir,

We intend to publish an article entitled The Stress of COVID-19 : playing havoc with the hormones-a mini- mini- review in your esteemed journal as a ‘Review article’

On behalf of all the contributors I will act and guarantor and will correspond with the journal from this point onward.

Prior publication nil

Support nil

Conflicts of interest None

Permissions None

We hereby transfer, assign, or otherwise convey all copyright ownership, including any and all rights incidental thereto, exclusively to the journal, in the event that such work is published by the journal.

We would like to suggest following referees for the article.

Thanking you,

Yours’ sincerely,

Dr Sukhminder Jit Singh Bajwa



Signature

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**Professor and Head**

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Checklist (to be tick marked, as applicable)

**Manuscript Title**  \_\_\_ The Stress of COVID-19 : playing havoc with the hormones-a mini- review \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_

Checklist

**Covering letter**

* Signed by all contributors✓
* Previous publication / presentations mentioned
* Source of funding mentioned-
* Conflicts of interest disclosed

**Authors**

* Middle name initials provided✓
* Author for correspondence, with e-mail address provided✓
* Number of contributors restricted as per the instructions✓
* Identity not revealed in paper except title page (e.g. name of the institute in material and methods, citing previous study as ‘our study’, names on figure labels, name of institute in photographs, etc.)✓

**Presentation and format**

* Double spacing ✓
* Margins 2.5 cm from all four sides✓
* Title page contains all the desired information ✓
* Running title provided (not more than 50 characters)✓
* Abstract page contains the full title of the manuscript
* Abstract provided (not more than 150 words for case reports and 250 words for original articles)
* Structured abstract provided for an original article
* Key words provided (three or more)✓
* Key messages provided
* Introduction of 75-100 words
* Headings in title case (not ALL CAPITALS, not underlined)
* References cited in superscript in the text without brackets
* References according to the journal’s instructions.✓

**Language and grammar**

* Uniformly British English✓
* Abbreviations spelt out in full for the first time✓
* Numerals from 1 to 10 spelt out✓
* Numerals at the beginning of the sentence spelt out✓

**Tables and figures**

* No repetition of data in tables/graphs and in text
* Actual numbers from which graphs drawn, provided
* Figures necessary and of good quality (colour)
* Table and figure numbers in Arabic letters (not Roman)
* Labels pasted on back of the photographs (no names written)
* Figure legends provided (not more than 40 words)
* Patients’ privacy maintained (if not, written permission enclosed)
* Credit note for borrowed figures/tables provided

**Manuscript provided on a floppy** *with single spacing*

Type of article: Review article

Title Page

Title of the article: The Stress of COVID-19 : playing havoc with the hormones-a mini- review \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_

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Contribution Details (to be ticked marked as applicable):

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| --- | --- | --- | --- | --- |
|  | Contributor 1 | Contributor 2 | Contributor 3 | Contributor 4 |
| Concepts | ✓ | ✓ | ✓ |  |
| Design | ✓ | ✓ | ✓ |  |
| Definition of intellectual content | ✓ | ✓ | ✓ |  |
| Literature search |  | ✓ |  |  |
| Clinical studies |  |  |  |  |
| Experimental studies |  |  |  |  |
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| Data analysis |  | ✓ |  |  |
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